

## Exchange Programs Factsheet

### General Information

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|---|----------------------|--|
| <b>Name of University</b>                 |                      | <b>Shibaura Institute of Technology (SIT)</b>  |
| <b>Postal Address</b>                     |                      | Toyosu 3-7-5, Koto-ku, Tokyo, Japan 135-8548   |
| <b>University official Website</b>        |                      | <a href="https://www.shibaura-it.ac.jp/en/">https://www.shibaura-it.ac.jp/en/</a>  |
| <b>Exchange programs available at SIT</b> |                      | <a href="https://www.shibaura-it.ac.jp/en/study/exchange_programs/">https://www.shibaura-it.ac.jp/en/study/exchange_programs/</a><br>・Course-Taking Sandwich Program:<br><a href="https://www.shibaura-it.ac.jp/en/study/exchange_programs/sandwich.html">https://www.shibaura-it.ac.jp/en/study/exchange_programs/sandwich.html</a><br>・Research Exchange Program:<br><a href="https://www.shibaura-it.ac.jp/en/study/exchange_programs/research.html">https://www.shibaura-it.ac.jp/en/study/exchange_programs/research.html</a> |
| <b>Academic Calender</b>                  |                      | 2 semesters / Spring semester : April to July    Fall semester : September to January  |
| <b>Language</b>                           |                      | Mainly Japanese, Courses taught in English are available for exchange program  |
| <b>Contact (inbound only)</b>             | <b>Office / Name</b> | Division of Global Initiatives, Mr.Kenichi Sugimura  |
|   | <b>E-mail</b>        | <a href="mailto:global-admission@ow.shibaura-it.ac.jp">global-admission@ow.shibaura-it.ac.jp</a>   |
|   | <b>Telephone</b>     | +81-3-5859-7140  |

### Program outline

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| <b>Available study field</b>         |   | Most of the fields of Engineering, Science and Technology<br><a href="https://www.shibaura-it.ac.jp/en/academics/">https://www.shibaura-it.ac.jp/en/academics/</a>  |
| <b>GPA requirement</b>               |   | None  |
| <b>Required Language proficiency</b> |   | CEFR B2 or equivalent level of English proficiency  |
| <b>Programs</b>                      | <b>Course-Taking Sandwich program (SDW)</b> | - Available for both Undergraduate or Graduate(Master degree)<br>- Take courses taught in English in various field of engineering studies (more than 100 courses) + Japanese language courses<br>- Available to attend up to 2 semesters (1 academic year)            |
|                                      | <b>Research Exchange Program (REP)</b>      | - Available for Bachelor 3 or higher level students who has basic / good knowledge to conduct research work independently.<br>- Conduct research work of your interest under the supervision of host professor at SIT<br>- Available to stay from 8 days up to 1 year |
| <b>Program completion</b>            | <b>Course-Taking Sandwich program</b>       | - SIT provide Academic record and Certificate of Matriculation at the end of the semester   |
|                                      | <b>Research Exchange Program (REP)</b>      | - SIT provide Certificate of completion and evaluation by supervisor  |
| <b>Required study hours</b>          |   | - Have to fulfill at least 10 hours/wk *which is about the same as taking 6-period courses/semester.  |
| <b>Program fee</b>                   | <b>Registration fee</b>                     | 30,000JPY   |
|                                      | <b>Admission fee</b>                        | 40,000JPY *waived for students from partner universities  |
|                                      | <b>Tuition (Course takers only)</b>         | 15,000JPY/credit *waived for students from partner universities   |

### Application Period (Online application)

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| <b>Application procedures</b>     |  | Online application. Each student must be nominated by his/her university coordinator       |
| <b>Sandwich Program</b>           | <b>Nomination/Apprication period</b>   | Apply for Spring semester: October 1 to 31<br>Apply for Fall semester: April 1 to April 30 |
|                                   | <b>Recommended arrival date</b>  | Spring semester: End of March<br>Fall semester: Early September                            |
|                                   | <b>Orientation</b>   | Spring semester : Early April<br>Fall semester: Early September                            |
| <b>Research Exchange Program</b>  | <b>Nomination / Application period</b>   | 1st Entry (start program in March to April) : October 1 to 31                              |
|                                   |  | 2nd Entry (start program in May to June ) : December 1 to 31                               |
|                                   |  | 3rd Entry (start program in July to August) : February 1 to 28                             |
|                                   |  | 4th Entry (start program in September to October) : April 1 to 30                          |
|                                   |  | 5th Entry (start program in November to December) : June 1 to 30                           |
|                                   |  | 6th Entry (start program in January or February) : August 1 to 31                          |
|                                   | <b>Duration of program</b>   | to be discussed with his/her university. The period is from 8 days up to 1 year            |
| <b>Arrival date / Orientation</b> | should arrive by three days before the program starts.<br>The orientation date will be held at the morning of the program first day. |  |

### Other info.

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| <b>Insurance</b>                 | Students must have a sufficient travel insurance to cover the entire period of stay in Japan. <b>Students who stay more than 90 days are required to join the health insurance compulsory for all residents in Japan after arrival.</b> SIT covers the fee for the insurance which is university insurance for injuries or accidents related to education and research activities at SIT called, Gakkensai and Gakkenbai. |
| <b>Visa</b>                      | Students who stay more than 90 days require visa.<br>SIT assist in providing the necessary documents (COE(Certificate of Eligibility) for visa application.<br>SIT provides invitation letters for those students from countries that require visa to enter Japan even if his/her stay is less than 90 days.  |
| <b>Arrival in Japan</b>          | No pick up service is available   |
| <b>Accommodation Information</b> | It is a students' responsibility to take the necessary housing arrangement. However, SIT provides sufficient information to help students finding accommodation.  |